



**COUNCIL MEETING**

**TUESDAY, 26 JULY 2022**

**ORDER PAPER**

**ORDER PAPER (Pages 1 - 14)**

This page is intentionally left blank



## COUNCIL MEETING

TUESDAY 26 JULY 2022

### ORDER PAPER

#### WEBCASTING NOTICE

This meeting will be recorded for live and/or subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014.

The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you have any queries regarding webcasting of meetings, please contact Committee Services.

I would like to welcome everyone to this evening's extraordinary meeting of the Council.

I should be grateful if you would ensure that your mobile phones and other hand-held devices are switched to silent during the meeting. If the fire alarm sounds during the course of the meeting - we are not expecting it to go off - please leave the Council Chamber immediately and proceed calmly to the assembly point in Millmead on the paved area adjacent to the river as you exit the site.

This Order Paper sets out details of those members of the public who have given advance notice of their wish to ask a question or address the Council in respect of any business on tonight's agenda. It also sets out details of any questions submitted by councillors together with any motions and amendments to be proposed by councillors in respect of the business on the agenda.

Unless a member of the public has given notice of their wish to ask a question or address the Council under Item 6 (Public Participation), they will not be permitted to speak. Those who have given notice may address the Council for a maximum of three minutes. Speakers may not engage in any further debate once they have finished their speech.

*Councillor Dennis Booth*  
*The Mayor of Guildford*

Time limits on speeches at full Council meetings:	
Public speaker:	3 minutes
Response to public speaker:	3 minutes
Questions from councillors:	3 minutes
Response to questions from councillors:	3 minutes
Proposer of a motion:	10 minutes
Seconder of a motion:	5 minutes
Other councillors speaking during the debate on a motion:	5 minutes
Proposer of a motion's right of reply at the end of the debate on the motion:	10 minutes
Proposer of an amendment:	5 minutes
Seconder of an amendment:	5 minutes
Other councillors speaking during the debate on an amendment:	5 minutes
Proposer of a motion's right of reply at the end of the debate on an amendment:	5 minutes
Proposer of an amendment's right of reply at the end of the debate on an amendment:	5 minutes

## 1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

## 2 DISCLOSURES OF INTEREST

To receive and note any disclosable pecuniary interests from councillors. In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

## 3 MINUTES (Pages 5 - 10 of the Council agenda)

To confirm the minutes of the extraordinary meeting of the Council held on 9 June 2022.

## 4. MAYOR'S COMMUNICATIONS

To receive any communications or announcements from the Mayor.

## 5. LEADER'S COMMUNICATIONS

The Leader to comment on the following matters:

- Heat Wave
- Ukraine
- Council Tax Discretionary Rebate Scheme
- Public Space Protection order
- Guildford Castle.

Councillors shall have the opportunity of asking questions of the Leader in respect of his communications.

## 6. PUBLIC PARTICIPATION

Mr Bob Hughes (County Councillor for the Shere Division) to ask the Lead Councillor for Environment, Councillor James Steel, the question set out below. Mr Hughes is asking the question as a resident of Edgeley Park, Farley Green. (Councillor Steel's response to each element of the question is set out in **red type** below.)

*"In relation to Edgeley Park in Farley Green, where I own a lodge, but I am not affected by any of the current problems, to ask the Lead Councillor for Environment,*

*In the long history of Edgeley Park being licensed for recreational use, is the Council satisfied that the requirements of the current licenses and planning consents issued by Guildford Borough Council are being observed?*

*Thank you for your questions about Edgeley Park which I know other residents and you have recently raised with Council Officers.*

*The Council is satisfied that the site is correctly licensed as a recreational caravan site and monitoring visits have been conducted to ensure compliance with site conditions, including that occupiers have alternative addresses.*

*The most recent planning enforcement case, which was an allegation that the site was being used as a primary residence in breach of the planning condition, was closed in 2017 after there was no evidence of any breach of planning control. The Manager of the Park was contacted and provided the Council with a substantial amount of evidence to suggest that the management company, Haulfryn, take the matter seriously and do as much as possible to ensure that the requirements of the condition, and the terms of their site licence, are met. The case officer also visited the site and inspected the database of lodge owners' documents confirming their alternative primary residence.*

*After I made the Council aware of the imminent change in ownership of Edgeley Park to a new company Haulfryn Ltd on 16<sup>th</sup> May, what actions and due diligence has the Council undertaken in relation to the new company? Have site licenses Nos: 2450 and 963 now been transferred to Haulfryn Limited?*

*At this time, we do not have a site transfer request and it is the company's duty to advise the Council of these changes.*

*Has the Council consulted Albury Parish Council about this change of ownership in light of the many complaints made to them about the running of Edgeley Park?*

*There is no duty to consult on change of ownership applications at this or other sites.*

*Is the Council aware that during the last 2 years there have been over one hundred notices issued by Haulfryn companies' alleging breaches and threatening eviction, and that these notices have no basis in law? Is the Council also aware that many of these notices have been issued to owners who are elderly and vulnerable?*

*I am aware that you discussed this matter at your recent meeting with officers. The Council is aware of letters being sent to residents about compliance with site licence conditions. Investigations have shown that eviction notices and notice periods were all correct and we have not identified any illegal evictions at this time.*

*Is the Council aware that residential occupation of Edgeley Park commenced in 1990 and continues to this day, with many owners being residential for more than ten years, thereby being immune from planning enforcement? Further, has the Council noted that many owners are resident on Edgeley Park because Haulfryn Group led them to believe that it was open to them to live there, and were further told that they were paying Council Tax through the Haulfryn Group?*

*As described above from a planning enforcement perspective, we have yet to receive any actual evidence, other than allegations, of a breach of the planning condition. Please report any complaints of mis-selling to Trading Standards who are already investigating these allegations.*

*Has the Council noted the evidence that Haulfryn Ltd are still advising buyers that they can live at Edgeley Park, and are facing many accusations of mis-selling?*

*Any complaints about mis-selling need to be passed to Surrey County Council Trading Standards who enforce this area of legislation. Officers have advised that they are in liaison with Trading Standards who are already investigating these allegations.*

*Given that the Council have a duty of care to the owners and the residents of Edgeley Park, many of whom are elderly and vulnerable, what representations have the Council made to the Haulfryn companies to seek to resolve these problems and to find an acceptable way forward that is humane, decent and legal?*

*The Council has investigated multiple complaints about compliance with the recreational caravan site licence conditions and to date our investigations have*

*identified no illegal evictions and there are no open cases. During your recent meeting, officers made an offer to review any new evidence concerning breach of caravan site licensing or planning controls. This offer remains and please forward to officers if you wish any new matters to be investigated.*

## 7. QUESTIONS FROM COUNCILLORS

- (a) **Councillor Catherine Young** to ask the Lead Councillor for Climate Change, Councillor Cait Taylor, the question set out below. (Councillor Taylor's response to each element of the question is set out in **red type** below.)

*"Would the Lead Councillor for Climate Change please update the Council on the following?"*

1. *How is the Council's Climate Change Action Plan progressing and when are we likely to see a draft for consideration?*

*The Council recently filled the vacant role with a dedicated Climate Change Officer to develop a Climate Change Action Plan (CCAP). We have already met with Council officers and climate interest groups within Guildford towards building an holistic, achievable and robust CCAP. We are currently at the data gathering phase of putting the plan together. We have received the 2020-21 Carbon Emissions for the Council and we are co-ordinating our internal service areas to centralise the reporting of climate related projects and initiatives. We are also working to align the Action Plan with existing strategies from SCC (Greener Futures) and the Waverley Action Plan, while addressing the unique challenges that Guildford faces. Estimated draft would be available September – November depending on current findings and future initiatives. We have planned to present the draft to Executive in November therefore we are aiming to present first to the Climate Change Board at the autumn meeting.*

2. *Where are the Council in terms of Community Engagement with regard to Climate Change, and how are we working with Surrey County Council and Waverley to bring this forward urgently? Whatever we do now needs to include raising awareness and also mitigation.*

*We are currently in the process of writing a comprehensive Comms strategy in which engagement will feature. This will be available for the Board to review in September. We are also working with Surrey to produce a collaborative comms strategy for the county.*

3. *The Climate Change Board's meetings remain ad hoc. Please can these be set for the year ahead now that we have Nat Prodger (Climate Change Officer) in place, so that attendance can be planned and necessary items placed on the agenda - we are all feeling the urgent need to move forward, especially with the issues of Climate Change so prominent in the news last week!*

*Meetings are booked for August and September and three further dates are currently planned for November, January, and March, and these will be finalised shortly.*

4. *How will the Lead Councillor for Climate Change ensure that Climate Change is given centre stage during the review of the Local Plan?*

*Responding to the climate change emergency is embodied in the national legislation and policies that guide the production of Local Plans. Local Plans themselves are required to demonstrate how they have responded to*

*environmental objectives as well as economic and social objectives within the Sustainability Appraisal that is a key document that supports the approach taken in the Local Plan. These objectives are contained within the Corporate Plan which reflects the Councils wider objectives including its approach to climate change. It should be noted that increasingly achieving climate change targets through new development is controlled through the building control function and not the planning process.*

5. *Would the Lead Councillor please commit to providing a Climate Change Update as a standing item on the agenda for future Full Council meetings?*

*Given that we publish and make available to the public the Climate Change Board papers, which will contain all the necessary updates on progress with various initiatives, I do not believe that committing to provide update reports at every full Council meeting would serve any practical purpose and would not be a beneficial use of our Climate Change Officer's time.*

- (b) Councillor Ramsey Nagaty** to ask the Leader of the Council, Councillor Joss Bigmore, the following question:

*“The Guildford Greenbelt Group note in view of the fact that:*

- (i) Urgently noting that the current spate of excessive housebuilding in Guildford’s countryside and villages causing growing public anger at GBC’s failure to curb the irreversible damage being done to our village communities and open spaces;*
- (ii) Sharing residents’ alarm at Guildford’s climate emergency and the negative effects of unnecessary development on traffic, air quality and biodiversity;*
- (iii) Recognising that new housing estates at Blackwell Farm, Gosden Hill and Wisley are certain to worsen pollution on the A3 which already exceeds legal limits;*
- (iv) Recalling that housing provision in the town centre from recent new actual and planned developments will exceed the assumptions for housing provision in the town in the 2019 Guildford Local Plan;*
- (v) Observing that the 2021 Census has now fully vindicated claims that the ONS population projections on which the Plan is based are exaggerated and unsound;*
- (vi) Acknowledging that paragraph 61 of the NPPF states that the Standard Method of Calculating Housing Need is not mandatory if “exceptional circumstances justify an alternative approach which also reflects current and future demographic trends and market signals” and that ONS errors in basic population data constitute “exceptional circumstances” within the meaning of this paragraph;*
- (vii) Concerned that almost none of the infrastructure deemed by the Inspector to be vital to the implementation of the Local Plan, including new railway stations and improvements to the A3 through Guildford, have been delivered or are likely to be delivered during the Plan period given the state of the national economy and local finances;*
- (viii) Noting that at least ten local councils, of which nine are Green Belt authorities, have in the last six months abandoned, paused or delayed their Local Plans in response to climate change concerns and national policy uncertainty;*
- (ix) Mindful that GBC have already agreed that a review of transport and other evidence supporting the Plan is necessary;*
- (x) the NPPF allows for greenbelt boundaries to be changed by Local Councils within a Local Plan such Greenbelt can therefore with evidence be removed and or reinstated.*

- (xi) *The proposed new sewerage works is based on existing for 90,000 residents with growth up to 120,000 but population already exceeds that before development of the strategic sites and the river Wey is increasingly polluted by TW discharges.*
- (xii) *Accepting that a resource-intensive examination of large, non-contentious parts of the Local Plan evidence base is not a high priority and can safely be postponed until the mandatory five-year review;*
- (xiii) *Dismayed by the current Executive's persistent and inexplicable failure to fulfil their 2019 electoral mandate to review the Local Plan or even to set any strategic goal for doing so;*

Question:

*This Council has agreed to work towards a review of the Local Plan by gathering evidence. Can the Leader or Lead Councillor responsible for this work please update Councillors on the areas being addressed with details of the work done to date and confirm that the latest 2021 census figures on population as well as the lack of expected infrastructure that the Inspector relied on to find the Local Plan sound such as the A3 widening and junction improvements, Tesco roundabout improvements and the proposed additional railway stations, none of which appear to be forthcoming during the life of the Local Plan will all be taken into account as part of the evidence base for a review of the Local Plan and that there surely is now compelling evidence to proceed with the Review?"*

The Leader's response to the question is as follows:

*"Thank you for your question, Councillor Nagaty.*

*The opinions you claim as fact in the preamble to your question were considered in this chamber on 5 April 2022 where the Full Council (it is not an Executive responsibility as you state) debated and then endorsed a strategy to deal with the timing of a Formal Review and any subsequent update to the Local Plan.*

*We have a strategy in place to deal with the Review and unfortunately there is no new information that to my mind alters that strategy. The Planning policy team sent a comprehensive explanation of the consequence (or lack thereof) of the census results via email to all Councillors, which I set out below. I wrote to Michael Gove (unfortunately on the morning of his defenestration) and will write again to Greg Clark and both PM candidates highlighting my dismay at the continued use of the Standard Method, and the need to have Housing Plans based on the most recent population data and sound methodology.*

*The housing requirement in the LPSS used the lower 2016-based household projections as its starting point rather than the higher 2014-based household projections. It is also worthwhile noting that the ONS projections were only the 'starting point' for calculating the housing requirement. This figure is uplifted to address economic and affordability factors. The demographic starting point at the LPSS examination (using the 2016 projections) was 313 dwellings per annum. The LPSS requirement of 562 represented a 79% uplift over the demographic starting point. For the time being government guidance continues to mandate the use of the 2014-based household projections with the Standard Method.*

*It is worth noting that neither Mole Valley (as part of their current examination process) nor Elmbridge (in their current Regulation 19 consultation) are challenging the validity of their housing need derived from the Standard Method. Instead, both are currently arguing that they are unable to sustainably accommodate this need. As it stands no Council has successfully managed to achieve a lower figure than the Standard Method. This was reaffirmed by leading barrister Mary Cook in her advice*

that she gave the Council to inform the decision on whether to undertake an early review.

*There has been no other change in circumstances to enable us to reconsider, as we said we would, whether it would be advantageous to embark upon an early review of the plan. There is ongoing work being undertaken in relation to the evidence base however the conclusions of this are not yet known. We expect the updated transport evidence later this year and the new evidence to support our Town Centre ambitions in March next year subject to funding approval for phase 3 of Shaping Guildford's Future by the Executive in September. As endorsed by Full Council on 5 April 2022, there was a recommendation 'that the Full Council be updated on the outcomes of the review of the transport evidence base currently underway and any other significant changes in circumstance that may impact on considerations regarding the timing of the Formal Review of the LPSS'. This remains our position".*

- (c) **Councillor Tony Rooth** to ask the Leader of the Council, Councillor Joss Bigmore, the following question:

*"May I ask the Leader of the Council to confirm whether he agrees that, in these times of uncertainty and financial pressure both for the council and Guildford Borough residents, the Council will:*

- 1. communicate, inform, involve and consult the residents as extensively, regularly, and consistently as possible*
- 2. remind residents of which council (GBC, SCC) provides which services for them and for which proportion out of the council tax they pay (via general information from council tax bill) and information sent out latest by October 2022 to inform residents of our council's services during the "cost of living crisis"*
- 3. encourage residents to take interest in how the council is run and the decisions the council takes on their behalf*
- 4. regularly inform residents of all forthcoming public council and committee meetings/agenda and extend to all committees, where appropriate the reports procedure adopted by the Planning committee*
- 5. communicate and inform residents via the council's own communications team and external media channels together with a link to the Council's website"*

The Leader's response to the question is as follows:

*"Thank you for your question, Cllr Rooth.*

*As you will know we have committed to values in the recently adopted Corporate Plan ensuring we listen to the views of residents and be open and accountable in our decision-making. I am proud of the way that this Council communicates and cares for its residents in times of stress whether it was during the heatwave of last week, or through the Pandemic. I have no doubt that this work will continue as our residents deal with the effects of the cost-of-living crisis. Over the past year we issued 150 press releases and responded to 250 media enquiries. We have nearly 30,000 followers across our four main corporate social media accounts posting 6,000 times over the past year, generating 9,200 comments of which 72% were positive.*

*The Council annually informs residents that it receives 9p out of every £1 of council tax and for that what services we provide. We also provide regular service updates through a variety of comms channels. In these times of financial stress, I am not sure it is a proper use of scarce resource to repeat information that will go out again in Q1 next year with the next round of Council Tax bills. The information is also clearly available on our website for anyone to see at any time. ([Council tax financial information 2022-23 - Guildford Borough Council](#))*

*It is up to all of us to try and engage residents in Local Government, I for one am frustrated at the general apathy I encounter, but your aims are laudable, and I will increase my efforts.*

*I am sorry to say that I find your two final points redundant, these communications exist, and many are statutory responsibilities, of course we need to continually monitor and improve the effectiveness of our comms and we must aspire to reach everyone in the Borough”.*

- (d) Councillor Tony Rooth** to ask the Lead Councillor for Regeneration, Councillor John Rigg, the following question:

*“Would the Lead Councillor for Regeneration please:*

- (a) comment generally on the consultation to be provided by St Edward to view the latest designs for North Street regeneration and in particular for only a 3 week period in early August, the start of the summer holidays; and*
- (b) request St Edward to provide details of their consultation on North Street Regeneration to date, what events they held, where, when, who was invited and who attended in order to gauge how and to what extent the public/residents have been consulted in addition to the usual “stakeholders”, consultants etc.”*

The Lead Councillor’s response to the question is as follows:

*“Thank you for the question, Cllr Rooth*

*Guildford Borough Council can’t dictate to a developer ‘how and when’ they consult with the public. In our Statement of Community Involvement, we recommend that during the pre-app stage a developer undertakes to ‘run exhibitions or public meetings with neighbours, community/amenity groups and appropriate consultation bodies’. Details of these engagements will be set out in the applicants Statement of Engagement that is submitted with the Planning Application.*

*It is my opinion that the consultation carried out thus far by St Edward has been thorough, professional, and has resulted in many positive changes to the original scheme, most notably to upgrade the existing bus station rather than move it to a new location on Leapale Road.*

*St Edward has undertaken a two-stage consultation process to date, with a third briefing event planned for this week prior to the submission of their Planning Application. The two-staged events have been online, due to the logistical issues of the COVID-19 pandemic, although this provided access to a wider audience, whilst a physical on-site presence is planned for August.*

*The consultation website, [www.northstreetregeneration.co.uk](http://www.northstreetregeneration.co.uk) has had considerable information available for viewing over the course of their involvement in this site, including detailed drawings, plans, videos and other information, the website has enjoyed 10,000 visitors.*

*St Edward have dropped 10,000 leaflets within 0.5 mile of the site, produced three major Press Releases to the main industry, regional and local media providers. The consultations were advertised on social media to reach over 124,000 people, whilst regular mail updates have been provided to over 500 people that subscribed through the website. Videos following each consultation have been prepared, providing feedback and also outlining the next steps.*

A summary of all the events and engagements is added below.

Stage 1 – December 2020

<b>Date</b>	<b>Format</b>	<b>Attendees</b>
10.12.20	Closed workshop via Zoom	Guildford Vision Group The Guildford Society Experience Guildford Guildford Residents Association
14.12.20	Webinar via Zoom – live presentation and subsequent live Q&A	Public
15.12.20	Online consultation via presentation recording, web page content and feedback form	All

<b>Direct invitation</b>	Direct invitations were issued via email to community group representatives and Ward Councillors.
<b>Flyer drop/ Poster</b>	Promotional flyers were distributed by hand at Guildford train station during evening rush hour and posters displayed around Guildford town centre at key locations such as community and public buildings and supermarkets.  A5 leaflets that provided details of the public engagement session were also distributed to addresses within a 0.5-mile radius around the site (circa 5,000).
<b>Social media event promotion</b>	Two adverts on Facebook ran for seven days resulting in: <ul style="list-style-type: none"> <li>• Reach of 14,814</li> <li>• Engagements: 236</li> <li>• Click-throughs to the website: 215</li> </ul>
<b>Press release</b>	A press release 'Engaging the community as planning starts for regeneration of North Street, Guildford', was issued to local media outlets, prior to the events: Surrey Advertiser, Surrey Live, The Guildford Dragon, Farnham Herald, BBC Surrey.

- 144 Webinar attendees
- 108 formal feedback forms
- 202 signed up to the mailing list
- Newsletter response issued in hard copy to 5,000 addresses
- 412 views on feedback video

Stage 2 – April 2022

<b>Date</b>	<b>Format</b>	<b>Attendees</b>
25.03.22	Face to face presentation and Q&A	Guildford Vision Group
20.04.22	Face to face presentation and Q&A	Experience Guildford
20.04.22	Presentation and Q&A via Zoom	Guildford Access Group
20.04.22	Face to face presentation and Q&A	The Guildford Society and Guildford Residents Association
25.04.2022	Webinar via Zoom – live presentation and subsequent live Q&A	Public
26.04.2022	Online consultation via presentation recording, web page content and feedback form	All

<b>Direct invitation</b>	<i>Direct invitations to the webinar were issued via email to community group representatives.</i>
<b>Mailer</b>	<i>Two mailers were issued to North Street's community database of 500+ contacts.</i>
<b>Flyer drop/ Poster</b>	<i>Promotional flyers were distributed by hand at Guildford train station during evening rush hour and posters displayed around Guildford town centre at key locations such as community and public buildings and supermarkets.</i>  <i>A5 leaflets that provided details of the public engagement session were also distributed to addresses within a 0.5-mile radius around the site (circa 5,000).</i>
<b>Social media event promotion</b>	<i>Four adverts on Facebook ran for twenty days resulting in: Reach of 109,740 Engagements: 3,259 Click-throughs to the website: 3,087</i>
<b>Press release</b>	<i>A press release 'Regenerating North Street, Guildford: Community invited to view latest designs', was issued to local media outlets, prior to the events: Surrey Advertiser, Surrey Live, Farnham Herald, BBC Surrey.</i>  <i>Paid advertorial was placed in The Guildford Dragon.</i>

- 187 Webinar attendees
- 53 formal feedback forms
- Newsletter response issued in hard copy to 5,000 addresses
- 201 views on feedback video

#### Formal Stakeholder Meetings and Public Consultation Dates

<u>Date</u>	<u>Item</u>
<b>16 December 2019</b>	<i>EIA Scoping Update</i>
<b>19 December 2019</b>	<i>Site Walkover</i>
<b>29 January 2020</b>	<i>Bus Station Meeting</i>
<b>19 February 2020</b>	<i>Design &amp; Planning Meeting</i>
<b>26 February 2020</b>	<i>Meeting with Bus Operators, SCC and GBC</i>
<b>23 October 2020</b>	<i>Consultation Strategy Meeting</i>
<b>27 November 2020</b>	<i>Pre-application Meeting 1</i>
<b>10 December 2020</b>	<i>Retail Meeting</i>
<b>14 December 2020</b>	<i>Public Consultation Webinar 1</i>
<b>15 December 2020</b>	<i>Bus Strategy Meeting with GBC</i>
<b>14 January 2021</b>	<i>Pre-application Meeting 2</i>
<b>17 March 2021</b>	<i>Design Update Meeting</i>
<b>6 July 2021</b>	<i>Public Consultation Video Update</i>
<b>26 July 2021</b>	<i>Full Council Presentation</i>
<b>1 November 2021</b>	<i>Design Update Meeting</i>
<b>29 October 2021</b>	<i>Steering Group Meeting 1</i>
<b>16 December 2021</b>	<i>Steering Group Meeting 2</i>
<b>19 January 2022</b>	<i>Steering Group Meeting 3</i>
<b>2 February 2022</b>	<i>Highways and Modelling meeting with SCC</i>
<b>11 February 2022</b>	<i>Pre-App meeting</i>
<b>21 February 2022</b>	<i>Meeting with Bus Operators</i>
<b>14 March 2022</b>	<i>Pre-App re Retail policy</i>
<b>15 March 2022</b>	<i>Highways meeting with SCC</i>
<b>23 March 2022</b>	<i>Design Review Panel</i>
<b>12 April 2022</b>	<i>Pre-app on Energy and Sustainability</i>
<b>20 April 2022</b>	<i>GBC members briefing</i>
<b>25 April 2022</b>	<i>Public consultation</i>
<b>26 April 2022</b>	<i>Pre-App on Scheme evolution</i>
<b>3 May 2022</b>	<i>Highways and Bus meeting with SCC</i>

<u>Date</u>	<u>Item</u>
20 May 2022	Arup bus meeting with SCC
23 May 2022	Highways and Bus meeting with SCC
30 May 2022	Meeting with Tim Oliver and Matt Furniss
23 June 2022	Pre-App on Scheme Design
29 June 2022	Bus Station and Highways Scenarios with SCC
18 July 2022	North Street Bus Station Scenarios with SCC and GBC

## 8. OVERVIEW & SCRUTINY ANNUAL REPORT 2021-22

(Pages 11 – 24 of the Council agenda)

The Chairman of the Overview & Scrutiny Committee, Councillor Paul Spooner to propose, and Councillor Angela Goodwin to second, the adoption of the following motion:

- “(1) That the report be commended as the annual report of the Overview and Scrutiny Committee for 2021-22.
- (2) That the current rules relating to call in or urgency provisions remain unchanged.

### Reasons:

- Article 8.2(d) of the Council’s Constitution requires the Council’s Overview and Scrutiny Committee to report annually to Full Council on the work undertaken during the year, its future work programme, and amended working methods if appropriate.
- Overview and Scrutiny Procedure Rule 16(i), requires the operation of the provisions relating to call-in and urgency to be monitored annually and a report submitted to Full Council with proposals for review if necessary.”

### **Comments:**

None

## 9. COMMUNITY GOVERNANCE REVIEW: PARISH OF WEST HORSLEY

(Pages 25 – 34 of the Council Agenda)

The Lead Councillor for Resources, Councillor Tim Anderson, to propose, and Councillor Christopher Barrass to second, the adoption of the following motion:

- “(1) That, taking account of the statutory considerations, the Council agrees the outcome of the community governance review as follows:
  - (a) to increase the number of parish councillors to be elected to West Horsley Parish Council from nine to eleven with effect from the next scheduled parish council elections in May 2023; and
  - (b) to make no other changes to:
    - (i) the parish of West Horsley or
    - (ii) the electoral arrangements for West Horsley Parish Council.
- (2) That the Democratic Services and Elections Manager be authorised to make a community governance reorganisation order under Section 86 of the Local Government and Public Involvement in Health Act 2007 to give effect to the decision approved in paragraph (1) above, together with all necessary incidental, consequential, transitional or supplementary provisions as may be required to give full effect to the order.

Reason:

To address the community governance request received in respect of this matter with a view to ensuring that community governance within the area under review is:

- reflective of the identities and interests of the community in that area; and
- is effective and convenient”.

**Comments:**

None

**10. REVIEW OF THE TERMS OF REFERENCE OF THE CORPORATE GOVERNANCE AND STANDARDS COMMITTEE** (Pages 35 – 60 of the Council Agenda)

The Vice-Chairman of the Corporate Governance & Standards Committee, Councillor Deborah Seabrook to propose, and the Chairman of that Committee, Councillor George Potter, to second, the adoption of the following motion:

“That the changes proposed to the terms of reference of the Corporate Governance & Standards Committee as set out in Appendix 1 to the report submitted to the Council, and the changes proposed to Article 10 of the Constitution, as set out in Appendix 3 to the report, be adopted.

Reasons:

- To ensure that the Committee’s terms of reference are updated and remain relevant.
- To address KPMG’s recommendations in their internal audit report on the effectiveness of the Committee in respect of its terms of reference.”

**Comments:**

None

**11. REVIEW OF NUMERICAL ALLOCATION OF SEATS ON COMMITTEES TO POLITICAL GROUPS: 2022-23** (Pages 61 – 72 of the Council Agenda)

The Leader of the Council, Councillor Joss Bigmore, to propose, and the Deputy Leader of the Council, Councillor Julia McShane to second, the adoption of the following motion:

“That the numerical allocation of seats on committees to each political group on the Council, and to the single independent member, as shown in Appendix 3 to the report submitted to the Council (page 71 of the Council agenda), and set out below be approved for the remainder of the 2022-23 municipal year:

Committee	Guildford Lib Dems	R4GV	Conservatives	GGG	Labour	Independent
<b>Total no. of seats on the Council (47 + 1 vacancy)</b>	<b>16</b>	<b>16</b>	<b>8</b>	<b>4</b>	<b>2</b>	<b>1</b>
<b>% of no. of seats on the Council</b>	<b>34.04%</b>	<b>34.04%</b>	<b>17.02%</b>	<b>8.51%</b>	<b>4.25%</b>	<b>2.13%</b>
<b>Notional number of seats on committees (Total: 95)</b>	<b>32</b>	<b>32</b>	<b>16</b>	<b>8</b>	<b>4</b>	<b>2</b>
Corporate Governance & Standards Committee (7 seats)	2	2	1	1	1	0
Employment Committee (3 seats)	1	1	1	0	0	0
Service Delivery EAB (12 seats)	4	5	2	1	0	0
Strategy and Resources EAB (12 seats)	4	4	2	1	1	0
Guildford Joint Committee (10 seats)	3	3	2	1	0	1
Joint Appointments Committee (3 seats)	1	1	1	0	0	0
Joint Governance Committee (6 seats)	2	2	1	1	0	0
Licensing Committee (15 seats)	6	5	2	1	0	1
Overview & Scrutiny Committee (12 seats)	4	4	2	1	1	0
Planning Committee (15 seats)	5	5	3	1	1	0
<b>Total no. of seats on committees</b>	<b>32</b>	<b>32</b>	<b>17</b>	<b>8</b>	<b>4</b>	<b>2</b>

Reason:

To enable the Council to comply with Council Procedure Rule 23 (c) in respect of reviewing the allocation of seats following any change in the political constitution of the Council, and with its obligations under the Local Government and Housing Act 1989 in respect of the political proportionality on its committees.”

**Comments:**

None

## **12. APPOINTMENT OF JOINT STRATEGIC DIRECTORS AND A SECTION 151 OFFICER** (Pages 73 - 86 of the Council Agenda)

Update:

At its meeting on 19 July, Waverley Borough Council also considered a report on the appointment of Joint Strategic Directors. Waverley resolved to appoint Ian Doyle, Dawn Hudd, and Annie Righton to the roles of Joint Strategic Directors.

The Leader of the Council, Councillor Joss Bigmore, to propose, and the Deputy Leader of the Council, Councillor Julia McShane to second, the adoption of the following motion:

“That the Council RESOLVES:

(1) To make the appointments of the three Joint Strategic Directors as follows:

- (a) Ian Doyle;
- (b) Dawn Hudd;
- (c) Annie Righton

(2) To appoint Graeme Clark as Section 151 Officer from 1 August 2022.

Reasons for Recommendation:

- (1) To appoint permanent Joint Strategic Directors for Guildford and Waverley Borough Councils.
- (2) To appoint a Section 151 Officer as this is a statutory requirement.”

**Comments:**

None

**13. MINUTES OF THE EXECUTIVE** (Pages 87 – 96 of the Council agenda)

To receive and note the minutes of the meeting of the Executive held on 28 April and 26 May 2022, which are attached to the Council agenda.

**Comments:**

None

**14. COMMON SEAL**

To order the Common Seal.

\* \* \* \*